



2007 NIH SUMMER INSTITUTE ON
The Design and Development of
Community-Based Participatory
Research in Health

JULY 9-13, 2007 | UNIVERSITY OF CHICAGO GLEACHER CENTER

About

COURSE OBJECTIVES

The NIH Summer Institute will address essential conceptual, methodological, and practical issues inherent in planning and conducting CBPR to improve health and reduce disparities. The relevance of such CBPR interventions to the NIH public health goal of improving health outcomes has been outlined in [PA-06-233](#) (R03), [PA-06-234](#) (R21), and [PA-07-292](#): Research on Social Work Practice and Concepts in Health; [PAR-07-283](#) (R01), and [PAR-06-247](#) (R21): Community Participation in Research; and [PAR-07-004](#) (R21) Community-Based Participatory Research at NIMH.

The Institute is intended for investigators who wish to develop NIH grant applications for research in the area. Faculty will include established investigators from social work and other fields and who will provide instruction based on their expertise and own successful CBPR projects. The goal is for each participant to develop an NIH R01, R03, or R21 under the above mechanisms.

MAJOR TOPICS

Community-based participatory research (CBPR) is a collaborative approach to research that begins with a research topic of importance to the community and combines community and academic knowledge toward a goal of promoting social change to improve community health and reduce disparities. Neither a research method itself nor a theory, CBPR instead is an orientation to research that (at its best) represents a balance between research and community empowerment. As such, it is highly congruent with social work values.

Topics to be addressed include:

- defining "community" in CBPR
- engaging community stakeholders (here defined as individuals, groups, agencies, and institutions) in CBPR
- negotiating "collaborative, equitable partnerships" in CBPR and get all to agree of its meaning
- balancing community and academic concerns and interests (e.g., practical versus statistical significance)
- applying the CBPR orientation to a variety of research designs and data collection methods (e.g., randomized clinical trials, qualitative studies, mixed methods)
- applying the CBPR orientation to a variety of substantive areas of inquiry (e.g., serious mental illness, geriatrics, maternal and child health) and outcomes (e.g., health promotion, harm reduction, and public policy change)
- how to evaluate the effectiveness of CBPR
- how to disseminate results to that all involved are privy to research findings

INSTITUTE FORMAT

Participants will spend mornings in instructional sessions with Institute faculty. Early afternoons will be spent working on proposals. Participants will re-convene in late afternoons to discuss cross-cutting issues and share the progress of their work. In order to achieve the objectives of the 2007 Summer Institute, it is expected that participants will work on their proposals during the evening hours.

Proposals may be written in response to any of the following or other applicable NIH program announcements:

<http://grants.nih.gov/grants/guide/pa-files/PA-06-233.html> (R03)

<http://grants1.nih.gov/grants/guide/pa-files/PA-07-292.html> (R01)

<http://grants2.nih.gov/grants/guide/pa-files/PA-07-283.html> (R01)

<http://grants2.nih.gov/grants/guide/pa-files/PA-07-004.html> (R21)

<http://grants.nih.gov/grants/guide/pa-files/PA-06-234.html> (R21)

<http://grants2.nih.gov/grants/guide/pa-files/PA-06-247.html> (R21)

Participants are **STRONGLY ENCOURAGED** to bring a laptop to participate in the Summer Institute.

LOCATION OF INSTRUCTION:

The Institute will be held at the University of Chicago's Gleacher Center, located one block off Michigan Avenue in downtown Chicago.

COST

No fee is charged for the Summer Institute Program. Travel expenses, room and board, and materials will be covered by NIH.

BACKGROUND

In May 2003, the National Institutes of Health developed the first trans-institute plan for social work research. This document, dubbed the NIH Plan for Social Work Research, made a series of recommendations to further enhance this area of research in the extramural program. One of the proposed initiatives was for NIH to conduct a Summer Institute on Social Work Research. This initiative would focus in 2004 on qualitative and mixed research methods, in 2005 on behavioral and social intervention research, and in 2006 on the design and development of quantitative research—these methodologies represent frequently mentioned research infrastructure and training needs in the field. Specifically, the NIH plan proposed to:

Develop and implement an NIH Summer Institute on Social Work Research offering new researchers intensive exposure to issues and challenges in the field of social work research. The program of the Summer Institute would include lectures, seminars, and small group discussions in research design relative to social work as it relates to health, discussion sessions on methodological approaches and interventions, and consultation on the development of research interests and advice on preparing and submitting research grant applications to the NIH.

<http://grants.nih.gov/grants/guide/pa-files/PA-06-233.html> (R03)

<http://grants1.nih.gov/grants/guide/pa-files/PA-07-292.html> (R01)

<http://grants2.nih.gov/grants/guide/pa-files/PA-07-283.html> (R01)

<http://grants2.nih.gov/grants/guide/pa-files/PA-07-004.html> (R21)

<http://grants.nih.gov/grants/guide/pa-files/PA-06-234.html> (R21)

<http://grants2.nih.gov/grants/guide/pa-files/PA-06-247.html> (R21)

ORGANIZERS

SPONSORS

Office of Behavioral and Social Sciences Research (OBSSR)
Office of the Director (OD)
National Institutes of Health (NIH)
National Cancer Institute (NCI)
National Institute on Aging (NIA)
National Institute on Alcohol Abuse and Alcoholism (NIAAA)
National Institute on Child Health and Human Development (NICHD)
National Institute on Drug Abuse (NIDA)
National Institute of Mental Health (NIMH)
National Institute of Nursing Research (NINR)

ORGANIZERS

Institute Chair

Sarah Gehlert, Professor and Deputy Dean for Research, School of Social Service Administration, the University of Chicago, President-Elect, the Society for Social Work and Research

Institute Co-Chair

Richard Warnecke, Professor, School of Public Health, University of Illinois at Chicago

FACULTY

Sarah Gehlert, PhD - *Chair*
Professor and Deputy Dean for Research
School of Social Service Administration
Director and Principal Investigator
Center for Interdisciplinary Health Disparities Research
The University of Chicago
Chicago, IL 60637

Richard Warnecke, PhD - *Co-Chair*
Professor
Director and Principal Investigator
Center for Population Health and Health Disparities
School of Public Health
University of Illinois at Chicago
1747 West Roosevelt Road
Chicago, IL 60608

Suzanne Fournier, MEd
Assistant Dean for Administration
School of Social Service Administration
The University of Chicago
969 East Sixtieth Street
Chicago, IL 60637

Catherine Greeno, PhD
Assistant Professor
School of Social Work
University of Pittsburgh
2204 Cathedral of Learning
Pittsburgh, PA 15260

Christopher Masi, MD, PhD
Assistant Professor
Department of Medicine, Section of General Internal Medicine
The University of Chicago
5841 South Maryland Avenue
Chicago, IL 60637

Jackie Reed, AM
Director, West Side Health Authority
West Side Health Authority
5417 West Division Street
Chicago, IL 60651

Gina Miranda Samuels, PhD
Assistant Professor
School of Social Service Administration
The University of Chicago
969 East Sixtieth Street
Chicago, IL 60637

Lisa Sanchez-Johnson, PhD
Assistant Professor
Director, Multicultural Health Research Program
Department of Psychiatry
The University of Chicago
5841 S. Maryland Avenue
Rm B-351, (MC 3077)
Chicago, IL 60637

Eunice R. Santos, MPH
Senior Research Project Professional
Genetic Medicine, Department of Medicine
The University of Chicago
5841 S. Maryland Avenue
Rm. W611B (MC 6091)
Chicago, IL 60637

George Smith, MPH
Director of the Office of Community Health
Healthcare Consortium of Illinois
1350 E. Sibley Boulevard
Dolton, IL 60419-2965

Michael Spencer, PhD
Associate Professor
School of Social Work
University of Michigan
1080 S. University
Ann Arbor, MI 48109

Marilyn A. Willis, RN, MS
University of Illinois Cancer Center
Institute for Health Research and Policy
1747 West Roosevelt Road
Room 471, IHRP, M/C 275
Chicago, IL 60608

AGENDA

ASSIGNMENT TO BE COMPLETED PRIOR TO THE 2007 NIH SUMMER INSTITUTE:

Following notification of acceptance to the 2007 NIH Summer Institute Program, you must prepare 2-3 specific aims for your proposed project with attention to community partnership, including how you expect ideas to be elicited from community stakeholders. In addition, list five justifications for the significance of the project, both in practical terms (from the perspective of community stakeholders) and scientific terms (perspective of the scientific community; literature-based). The completed assignment should be submitted by all awardees via E-mail by July 2, 2007 to hkim@thehillgroup.com.

TENTATIVE SCHEDULE OF INSTRUCTION:

REGISTRATION AND ORIENTATION: SUNDAY JULY 8, 2007

3:30 to 3:45 p.m.	Registration at the InterContinental Hotel
3:45 to 4:45 p.m.	Orientation to the University of Chicago Libraries
4:45 to 5:45 p.m.	Outlining and Writing an NIH Proposal (Sarah Gehlert and NIH Staff)
6:00 to 8:00 p.m.	Dinner at the InterContinental Hotel
	Introductions: Sarah Gehlert, Chair 2007 NIH Summer Institute
	Welcome: G. Stephane Philogene, OBSSR, NIH
	Welcome: Jeanne Marsh, Dean, School of Social Service Administration, the University of Chicago
	Dinner Speaker: [TBA]

SESSION ONE: MONDAY JULY 9, 2007

8:00 to 9:00 a.m.	Continental Breakfast and Computer Network Set-Up
9:00 to 9:20 a.m.	Overview of the Course and Orientation to the Facilities (Sarah Gehlert)
9:20 to 10:00 a.m.	Research through a CBPR Lens (Sarah Gehlert)
10:00 to 10:15 a.m.	Break
10:15 to 11:15 a.m.	Using Focus Groups to Elicit Ideas from Community Stakeholders (Eunice Santos)
11:15 to 12:15 p.m.	Other Techniques for Eliciting Ideas from and Strengthening Alliance with Community Stakeholders (Lisa Sanchez-Johnson)
12:15 to 1:15 p.m.	Lunch
1:15 to 3:00 p.m.	Establishing and Maintaining a Co-Equal Partnership Between Community Stakeholders and Academic Researchers (George Smith, Richard Warnecke, Jackie Reed, Christopher Masi)
3:00 to 3:15 p.m.	Break
3:15 to 5:00 p.m.	Developing a Scope of Work with Community Partners (Sanchez-Johnson, Warnecke, Smith, Willis, and Gehlert)

Assignment for July 10, 2007: Prepare detailed description of the nature of your community partnership and its 2-3 specific aims. Include a careful and detailed explanation of how ideas will be elicited from community stakeholders. Also, prepare an updated statement of the significance of your project, both from your own perspective as a scientist and the perspective of community partners. Prepare a plan of action that includes both faculty investigators and community partners.

SESSION TWO: TUESDAY JULY 10, 2007

8:00 to 8:30 a.m.	Continental Breakfast
8:30 to noon	Measurement and Scale Development (Sarah Gehlert, Eunice Santos, Richard Warnecke)
Noon to 1:00 p.m.	Lunch
1:30 to 3:00 p.m.	Work on Assignment with Supports from Methods Consultants

Assignment for Presentation: List the central constructs that guide your proposed project and how you propose that they relate to one another. If possible, model these relationships graphically. Develop a table that describes the variables that you will use to measure the central constructs that you will be using. If your study is quantitative, cite references that demonstrate the reliability and validity of your chosen measures.

3:15 to 5:00 p.m.	Presentation and Critique: Participants will share their specific aims, plan for eliciting specific aims, research questions, and ideas from community partners, conceptual framework, and measures in small groups. The groups will convene to share progress and provide feedback.
5:30 to 7:00 p.m.	Reception: Opportunity for networking between participants, faculty members, and NIH staff. Site TBA.

SESSION THREE: WEDNESDAY JULY 11, 2007

8:00 to 8:30 a.m.	Continental Breakfast
8:30 to 10:30 a.m.	Sampling, Recruitment, and Retention (Dick Warnecke)
10:30 to 10:45 a.m.	Break

10:45 to noon	Overview of Research Design Experimental and Quasi-Experimental Designs (TBA) Qualitative Designs (TBA)
Noon to 1:00 p.m.	Lunch
1:00 to 3:00 p.m.	Work on Assignment with Supports from Methods Consultants

Assignment for Presentation: Describe your data collection method. How will your sample be defined, selected, and re-cruited. What methods will you use to retain sample participants. Carefully describe your research design and method of data collection.

3:00 to 3:15 p.m.	Break
3:15 to 5:00 p.m.	Presentation and Critique: Participants will share their sampling frame and recruitment strategy in small groups, carefully tying them to their specific aims and central research questions(s). They will then outline their designs and methods of data collection. The groups will convene to share progress and provide feedback.

SESSION FOUR: THURSDAY JULY 12, 2007

8:00 to 8:30 a.m.	Continental breakfast
8:30 to 10:30 a.m.	Creating a Budget and Budget Justification (Sue Fournier)
10:30 to noon	Break
Noon to 1:00 p.m.	Lunch
1:00 to 2:00 p.m.	Issues of Equity in Developing a CBPR Budget (Greeno)
2:00 to 3:00 p.m.	Work on Assignment

Assignment for Presentation: Draft a budget and budget justification based on the sampling plan and data collection methods outlined.

3:00 to 3:15 p.m.	Break
3:15 to 5:00 p.m.	Presentation and Critique: Participants will share their budgets, budget justifications in small groups, carefully tying them to their specific aims and central research questions(s) and issues of equity with community partners. The groups will convene to share progress and provide feedback.

Assignment for July 13, 2007: Prepare 5-10 Power Point slides of your proposal and submit them electronically by 8:00 p.m. In addition, two to three volunteers will revise their entire proposals and submit them by E-mail by the same deadline.

SESSION FIVE: FRIDAY JULY 13, 2007

8:00 to 8:30 a.m.	Continental breakfast
8:30 to 10:30 a.m.	Presentations of Proposals by 2-3 Volunteer Participants with Feedback from Participants, Faculty, and NIH Staff
10:30 to 10:45 a.m.	Break
10:45 to 12:15 a.m.	Presentations of Proposals with Feedback (Continued)

12:15 to 1:15 p.m.	Lunch
1:15 to 2:30 p.m.	Submitting an NIH Proposal, Including eRA Commons and Electronic Submissions (Sue Fournier and NIH Staff)
2:30 to 3:00 p.m.	Check-out and Transportation to Airport

ELIGIBILITY

ELIGIBILITY REQUIREMENTS

Only individuals who fit any one of the following categories will be considered - **NO EXCEPTIONS:**

- Recent **COMPLETION OF A DOCTORATE** (within the past 2 years) and seeking to pursue further health-related research using community-based participatory research methods. Applicants **MUST** have completed their doctorate at the time of application.
- Two or more years since completion of a doctorate and substantial work (e.g., pilot study) toward preparation of a grant proposal using CBPR.
- Experienced researchers seeking to expand their expertise in CBPR.

Beyond these eligibility criteria we are seeking researchers who plan to develop NIH R03 or R21 grant applications involving community-based participatory research in response to [PA-06-233](#) (R03), [PA-06-234](#) (R21), and [PA-07-292: Research on Social Work Practice and Concepts in Health](#); [PAR-07-283](#) (R01), and [PAR-06-247](#) (R21): *Community Participation in Research*; and [PAR-07-004](#) (R21) *Community-Based Participatory Research at NIMH*. Those who have extensive research experience will be considered after more junior investigators have been evaluated.

Due to the limited number of spaces in the course, applicants must be U.S. citizens or non-citizen nationals who must have been lawfully admitted to the United States for permanent residence (i.e., possess a currently valid Alien Registration Receipt Card I-551, or other legal verification of such status). Women, minorities, and individuals with disabilities are encouraged to apply.

For questions regarding eligibility, please contact Hannah Kim: hkim@thehillgroup.com.

REASONABLE ACCOMMODATIONS

If you require reasonable accommodations due to a disability in order to participate in this activity, please contact:

Hannah Kim

P: (301) 897-2789 ext 124 between 9:00 AM and 5:00 PM Eastern Time

E-mail: hkim@thehillgroup.com at least 30 business days before the course begins.

APPLICATION

APPLICATION PROCESS AND RECEIPT DATE

Applicants must submit the following electronically to Ms. Cathy Troxler (TroxlerC@OD.NIH.GOV):

- Application form. Please download the [application form](#) and save a copy to edit directly to the PDF document.
- Two-page concept paper proposing a CBPR project that carefully outlines the community partner with whom they plan to work and their past association with the partner. The statement should also address the significance of the project for health disparities, if applicable.
- Curriculum vitae
- Signed letter of support from your Dean or Department Chair
- One-page Personal Statement describing your research and career interests and how this course will benefit them

DEADLINE TO SUBMIT APPLICATIONS ELECTRONICALLY: NO LATER THAN MIDNIGHT ON **May 7, 2007**. SUMMER INSTITUTE PROGRAM PLANNING COMMITTEE WILL SELECT AWARDEES AND NOTIFY THEM BY THE END OF MAY.

NUMBER OF PARTICIPANTS: 30 MAXIMUM

COSTS

No fee is charged for the Summer Institute Program. Travel expenses, room and board, and materials will be covered by NIH.

LOGISTICS & TRAVEL INFORMATION

[Click Here for Current Weather in Chicago, IL](#)

COURSE LOCATION

The University of Chicago – Gleacher Center
450 North Cityfront Plaza Drive
Chicago, IL 60611
Tel: 312-464-8787
www.gleachercenter.com

HOTEL INFORMATION

(Located half a block from the Gleacher Center)
InterContinental Chicago
505 North Michigan Avenue
Chicago, IL 60611
Tel: 312-944-4100
Fax: 312-944-1320
www.chicago.intercontinental.com

Please do not make hotel arrangements. Room reservations will be made via rooming list by the Hill Group upon acceptance to the program.

TRAVEL INFORMATION

DIRECTIONS – GETTING TO THE AREA:

By Air:

O'Hare International Airport (773-686-2200) handles more passengers than any other airport in the world. For visitors needing information or directions, airport information booths are located on the lower levels of the domestic terminals and on the upper and lower levels of the International Terminal. A foreign currency exchange is located on the lower level of the International Terminal. It is 13 miles from O'Hare to downtown and taking a taxi to/from the airport varies depending on travel time from \$30-50.

Midway Airport (773-838-0600) is located at 5700 Cicero Ave., 20 minutes from downtown Chicago. The one-building airport is divided into three terminals, A, B and C. The main lobby at the airport's center entrance is where the information booth and all vehicle pick-up services are available. It's about 12 miles from Midway to downtown. Taking a taxi to/from the airport varies depending on travel time from \$25-45 from Midway.

Gary Chicago International Airport (219-949-9722) is located in Gary, Indiana at 6001 W. Industrial Hwy. Just 35 minutes from downtown Chicago, it offers free, 24-hour parking and convenient access to I-90, I-80/94, I-65, the Chicago Skyway, the Dan Ryan Expy. and Lake Shore Dr.

Other options are:

(Please confirm prices with each service!)

Chicago Transit Authority (CTA) offers fast and direct train service from the airports to downtown, convenient bus and train lines to major attractions, and easy-to-use maps and brochures. For details, please visit the website at www.transitchicago.com or call 312-836-7000 everyday from 5a.m.-1a.m. (CT) for route, fare, and schedule information.

Continental Airport Express departs every 10-15 minutes from O'Hare and Midway baggage claim. From O'Hare: Cost is \$25 per person one-way or roundtrip \$46; more than one traveler - \$18 per person one-way or roundtrip \$34. From Midway: Cost is \$20 per person one-way or roundtrip \$36; more than one traveler - \$14 per person one-way or roundtrip \$26. For daily bus service, visit www.airportexpress.com or call 773-247-1200.

By Rail:

For train travelers, there are Amtrak stations in Chicago. Call 1-800-USA-RAIL or visit www.amtrak.com for information and reservations. Metra (www.metrarail.com) operates 12 commuter rail lines into downtown Chicago from the six-county area of northeast Illinois.

Directions by Car:

From the North/O'Hare Airport:

Take I-90 East (Kennedy Expy.) and exit at Ohio St. Turn right Michigan Ave. At the second light, turn left on Illinois Street. At stop sign, turn right. Gleacher Center is on the right.

From Lakeshore Drive:

Heading either north or south on Lake Shore Drive, exit at Grand Avenue. Follow Grand west to Columbus Drive/Fairbanks Court. Turn left to East North Water Street and turn right. Gleacher Center is straight ahead.

AREA ATTRACTIONS

Welcome to the City of Chicago
The Magnificent Mile
Chicago Convention and Tourism Bureau

CONTACT

For questions about the course content, please contact:

Sarah Gehlert, PhD

Professor and Deputy Dean for Research
School of Social Service Administration
The University of Chicago
Chicago, IL 60637
sgehlert@uchicago.edu

For logistical information, please contact:

Hannah Kim

the Hill Group
6903 Rockledge Drive, Suite 540
Bethesda, MD 20817
P: 301-897-2789 x 124
F: 301-897-9587
hkim@thehillgroup.com



DEPARTMENT OF HEALTH AND HUMAN SERVICES
NATIONAL INSTITUTES OF HEALTH



OFFICE OF BEHAVIORAL AND
SOCIAL SCIENCES RESEARCH